August 16, 2007 Aperi Community Conference Call - Meeting Minutes

All agendas and minutes posted on the newsgroup: Web portal or newsreader

Project participants are encouraged to communicate through:
- Project wiki (eclipse.org/aperi)
- Mailing list (aperi-news@eclipse.org)

Attendees:

Company	Attendees
Brocade	Steve Wilson
CA	Absent
Cisco	Absent
Emulex	Absent
LSI	Absent
Fujitsu	Absent
IBM	Allen Marin, Tom Guinance, Brenda Haynes
NetApp	Lisa Haut-Mikkelsen
Novell	Alan Clark
Yotta Yotta	Absent

Yellow boxes embedded in the Agenda capture noted meeting comments and actions.

Agenda Overview:

* SNW Participation
  o Review status of sponsorship (Funding, Eclipse sponsorship agreement, etc.)
  o Review event roadmap and required activities
  o Review contest options
  o Discuss vendor suite options for community happy hour
  o Discuss news to highlight
* Discuss project development roadmap
* Survey Draft

Agenda Details

- SNW Participation

  - The team reviewed the $15-16k funding needed to sponsor a small booth at SNW and the levels of funding participants can sign up for to contribute to this effort. Recall, there are Platinum, Gold, and Silver levels at $7k, 4k, and 2k, respectively. This offers considerable flexibility for project participants to choose from.
  - Our deadline to get a Sponsorship Agreement signed to Eclipse is next Friday, Sept. 7. So far, IBM, LSI, and NetApp have made oral commitments, and Brocade is checking to see if they can help too. The Sponsorship Agreement is available at the project wiki. All Eclipse needs is to have the agreement signed at the appropriate sponsorship level at this time. Funds can be sent to Eclipse later.
  - Allen Marin has sent the Aperi logo to Computerworld for the conference. On the call we reviewed the Aperi description for the conference guide, and Allen will submit that this week.
  - Other preparations for the rental of booth properties must wait until we secure the sponsorship, and we have a couple weeks to prepare updates to the demo, presentation, and FAQ.
  - Booth contest – The group reviewed two options for a contest we are considering for driving traffic to the booth. Both existing options have attendees visiting anywhere from one to multiple Aperi vendor booths on the floor to qualify for the drawing (see wiki attachments for details). Brenda suggested another option that would not require attendees to do much more than visit the Aperi booth to qualify. The group needs to consider these options, so we can make a decision at the next committee meeting.
  - Community Happy Hour at SNW – Per our discussion last meeting to consider another informal gathering in one of the participating vendor suites, Allen Marin is checking with IBM to see if they can accommodate our using their suite for 90 minutes for such a gathering. Other vendors are encouraged to check for availability in their own company suites in case IBM cannot accommodate us.
    - Suggested times:
      - Monday, 5:30-7:00 (overlaps with End-user Council Meeting)
      - Tuesday, 8:30-10:00
      - Wednesday evening is the SNW Cocktail Reception & Gala (Dinner & Entertainment) from 5:40-8:30. We can consider hosting the Happy Hour from 5:30-7:00 and go to the Gala after that.

  Action:
  - Participants interested in co-sponsoring the booth need to complete the sponsorship agreement and submit to Eclipse.
  - Allen will submit the Aperi description for the SNW conference guide

- Discuss Project Development Roadmap

  - Tom, reviewed the state of the Product Development Roadmap. He started with the approved Requirements Process, http://wiki.eclipse.org/Requirements_Process, and then reviewed the list of requirements http://wiki.eclipse.org/Requirements_Process that has been growing. He thanked the teams for the input and fantastic dialog that has been happening out in the mailing lists. We now are at the point to review and prioritize the list we have, and he asked the community to take a look at the requirements and determine which ones are important to them.

  Action:
  - Tom will post a reminder to review and prioritize the requirements list on the mailing lists.
  - Each community member is to review the list of requirements that have been submitted and think about the top few they would like to see implemented. Each team should also look at any items they can participate in.

- Discuss Survey Draft

  - Brenda and Tom asked the team to take a look at a potential Aperi Survey , http://www.eclipse.org/aperi/survey.php. While we are gathering requirements for the roadmap, we would also like to get feedback from the community and users regarding their experiences and improvements for the future. There was good discussion surrounding the survey. It was decided that we would use a separate mailing list to track the survey responses. It was also suggested that we would put a link from the Aperi web page to the survey as well as announce it in the mailing lists and newsgroup.

  Action:
  - Tom to create a new mailing list to collect the survey feedback.
  - Brenda to have an 'Additional Comments' text box added to the end of the survey.