Papyrus IC – Steering Committee
Minutes 2016-11-23

Present at the meeting were the following:

Present?	Name	Organization
ABS	Stephan T	Airbus Helicopters
Y	Florian N, Remi S	CEA
Y	Maximilian K	EclipseSource
Y	Francis B (chair), Reibert A	Ericsson
Y	Johan VN	FlandersMake
Y	Cort S	OneFact
Y	Stefan L	SAAB
Y	Charles R, Ernesto P	Zeligsoft

Particulars of the meeting

Time   2016-11-23 at 16:00-17:00 CET
Place   Teleconference

Particulars of the next meeting

Time   2016-12-13 at 15:00-16:00 CET
Place   Teleconference

Agenda

1. Meeting Agenda

- Review of current 2017 Plan
  - Main topic of the meeting
- Other topics
  - Proposal for Papyrus for SE as part of 2017 plan
  - Naming of the different Papyrus project — please review proposal sent by Charles in email of Nov 14th, 2016
  - Approval of Rover Application Form — Ernesto P
  - Approval of budget for booth at INCOSE Canada 2016 Conference

2. Approval of MoM from Previous Meeting

- MoM from meeting of September 15/16 2016: Approved

- MoM from meeting of November 10th, 2016: Approved

3. Actions from Previous Meetings

Captured	Action	Responsible	Due	Comment/Status
2016-02-17	Send the Papyrus IC Charter required modifications to Mike Milinkovich	Francis B	2016-06-09	Decided to withhold the update to give us the opportunity to make additional adjustments to the charter before the end of the beginning of 2017 – to be discussed later in this meeting See Bug 1088
2016-02-17	Move MoM in pdf format to the wiki and ensure that proper archiving mechanism is provided by the Eclipse Foundation	Francis B, Charles R	2016-06-09	In progress. **Need to ensure that MoM for all committees are on the wiki before we close this action.** **See Bug 1019**
2016-04-06	Need to decide what to do with the	PMC	2016-05-18	Creation of the website is in progress.

	website			**We will use the https://www.polarsys.org/ic/papyrus for now.** Charles has talked to Ralph M and will send a mockup of the modification we need on the current page, in particular the reduction of the Polarsys banner and the addition of the Papyrus IC logo in a more prominent manner. **See Resolution**
2016-08-24	Add Philip Langer to the Steering Committee mailing list	F Bordeleau	2016-08-26	
2016-08-24	We should think about making a more general communication about "From Open Source Project to Industrial Solution: The Role and Importance of Papyrus IC" We need to reach the community outside of Eclipse – Should this be a main goal for 2017	F Bordeleau		
2016-11-10	Evaluate the total 2016H1 and 2016H2 contributions of the Papyrus IC	F Bordeleau	2016-11-30	**No done yet**
2016-11-10	Prepare an annual report on the 2016 activities of the Papyrus IC	F Bordeleau	2016-11-30	**No done yet**
2016-09-21	Francis to send trip report for the last Promotion trip (October 15th to November 9th)	F Bordeleau	2016-11-11	**Done**
2016-09-21	Need a "single" slide to describe the benefits of the Papyrus IC and why organizations should join it	F Bordeleau, Charles R	2016-11-16	**No done yet, but will put priority on this point**

4. Overall Papyrus IC Update

Update from Chairman
- Possibility to organize another one at the end of January/beginning of February
  - Meeting with a group of companies at University of Luxembourg
  - Meeting with the European Commission in Brussels
  - Meeting with Volvo Group and Volvo Cars in Gothenburg
  - Meeting with ESA and CNES to discuss Papyrus in Space domain
  - Meetings in Germany?
  - Will need to confirm soon to be able to properly organize it
- Proposal for Papyrus for SE as part of 2017 plan
  - Francis described the basic idea based on joint financing
  - Comments
    - The goal of this initiative is not to develop a "Complete" commercial SysML tool, but rather to provide a first version to demonstrate the potential
    - Challenge will be to define the scope and requirements
    - This need to be positioned as part of a more global plan and roadmap
    - Maximilian discussed it with Ralph and Germany companies seem to be very interested in Papyrus for SE
- Naming of the different Papyrus projects — please review proposal sent by Charles in email of Nov 14th, 2016
  - See email sent by Charles Rivet on November 24th with subject "[PMC] Papyrus IC - Product naming"
  - Discussion section of the PIC PMC wiki page (on the discussion section of the Papyrus IC wiki Product Management wiki page)

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- Approval of Rover Application Form — Ernesto P
    - o See Rover Application Form
- Approval of Booth at INCOSE Canada Conference 2016
    - o Done by email voting
    - o Result:
- Review of 2016H1 contributions and 2016H2 planned work
    - o Still need to formally review the H1 contributions from Airbus Defence & Space, Airbus Helicopters, and OneFact
    - o We need to evaluate the total 2016H1 contribution of the Papyrus IC
- New Polarsys Vision/Mission and Goals now posted on the Polarsys wiki

Update from Others
- Release of Arinc 653
    - o Airbus Helicopters is working on plan to release and publicize it under EPL
- Charles
    - o Charles has been in contact with GE Aviation and been able to put Papyrus on the modeling tool evaluation list (for SE)
    - o Potential meeting at GE site in NH?

5. Budget Update

Current available budget
- I have a call with Ralph Mueller later today to discuss it

6. 2017 plan

Process
- Approval of overall 2017 plan during the Steering Committee meeting of November 24th
- This means that we need to get the plan of each of the other committee to be finalized before November 24th
- We have missed the target, but we are progressing well

Review of 2017 Plan
- This is the main item of this meeting
- Francis B to present the current version of the plan

7. Update from the different committees

No Committee updates in this meeting

Product Management Committee
- Need to schedule Product management Committee meeting
    - o Sent a meeting invite for next meeting on November 16th 16h00 to 17h00 CET
- 2017 Plan
    - o Draft plan was presented by Charles R
    - o Plan was developed by Francis Bordeleau, Sebastien Gerard, Nicklas Hilmersson, Gert Johansson, Ragnar Kling, Maximilian Koegel, Charles Rivet, Cort Starrett, Johan Van Noten, Thomas Wiman
- Charles R

- o Website
  - Charles had meeting yesterday with Eclipse Foundation to discuss website
  - First version will be in place before the end of December
  - Redirection from "papyrus-ic.org" to "polarsys.org"
  - o Need a "single" slide to describe the benefits of the Papyrus IC and why organizations should join it
- Gert J
  - o Plan for Papyrus for SE is on wiki
  - o LIMIT (Lock-In and Maintainability in IT) project
    - Proposed Papyrus and Arcon as a basis
    - Arcon will be used in OpenCPS

Architecture Committee
- 2017 Plan
  - o Draft plan was presented by Philip L
  - o Plan was developed by Reibert Arbring, Per Jonsson, Philip Langer, Florian Noyrit, Simon Redding
- Remi
  - o Textual/Graphical modeling
  - o Support for customization and DSL
  - o Product line support
- Philip
  - o Good progress on the textual/graphical modeling

Research/Academia Committee
- 2017 Plan
  - o Draft plan was presented by Francis B
  - o Plan was developed by Francis Bordeleau, Jordi Cabot, Federico Ciccozzi, Sebastien Gerard, Jad El-Khouri, and Ernesto Posse
- Meeting last Thursday
  - o Issues with the Skype meeting due to the fact that nobody from Ericsson was present
  - o Need more people to contribute to both the education and the research priorities sections

8. Open Questions from Paris Meeting

- Papyrus brand:
  - o Who "owns" the Papyrus brand
  - o What is the role of the Papyrus IC in the management of the Papyrus brand?

9. Resolutions
- Francis to get Maximilian's vote on all resolutions: Maximilian approved all four resolutions
- Proposed resolution: Approve a budget of $500 USD for a booth at INCOSE Canada 2016 Conference on November 24-25
  - Presented by: Charles R, seconded Cort S
  - Discussion:
  - Vote result: Unanimously approved
- Proposed resolution: Approve the Rover Application Form presented by Ernesto Posse
  - Presented by: Ernesto P, seconded Cort S
  - Discussion:
  - Vote result: Unanimously approved
- Proposed resolution: Approve a budget of $6,000 USD for Chairman to make a Papyrus IC promotion trip in Europe (Belgium, Germany, Luxembourg, Sweden) at the end of January/beginning of February. Trip details to be presented before December 16th.

- Comments:
  - Pending on budget
- Presented by: Stefan L, seconded Cort S
- Discussion:
- Vote result: Unanimously approved
- Proposed Resolution: Approve budget of 10 days for Eclipse Foundation (EMO) to work (2 to 6 workdays are expected to be required, but would like approval for 10 workdays to cover contingencies) to create the Papyrus IC website.
  - Presented by: Charles R, seconded Cort S
  - Discussion:
  - Vote result: Unanimously approved
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10. Action Points

Captured	Action	Responsible	Due	Comment/Status
2016-11-23				