



Papyrus IC – Steering Committee Minutes 2016-03-23

Present at the meeting were the following:

Present?	Name	Organization
Vacation	Stephan T	Airbus Helicopters
Absent	Sebastien G	CEA
Y	Maximilian K	EclipseSource
Y	Francis B (chair), Reibert A	Ericsson
Y	Johan VN	FlandersMake
Y	Cortland S	OneFact
Y	Stefan L	SAAB
Y	Charles R	Zeligsoft
	Gaël B	Eclipse Foundation/Polarsys

Particulars of the meeting

Time 2016-03-23 at 16:00-17:00 CET
Place Teleconference

Particulars of the next meeting

Time 2016-04-25 at 16:00-17:00 CET
Place Teleconference

Agenda

1. Main Topics to be discussed	2
2. Approval of Mom from Previous Meeting.....	2
3. Actions from Previous Meetings	2
4. Overall Project Update	4
Update from Francis Bordeleau	4
Update from Others	4
5. European Trip for Promotion of the Papyrus IC.....	Error! Bookmark not defined.
6. Invitations to companies to join as Observer members.....	Error! Bookmark not defined.
7. Research/Academia membership and committee.....	6
8. Planning for the f2f meeting at CEA in Paris (Palaiseau) the week of April 4th	4
9. Product roadmap for the next 18 months	Error! Bookmark not defined.
10. Modifications to the Papyrus IC Charter	6
11. Resolutions.....	6
12. Action Points	6

1. Main Topics to be discussed

- Information and update on the following points
 - o Papyrus IC logo contest
 - o Finalization of charter modifications
 - o Ericsson Modeling Days -- Sept 13-14
 - o Observer membership level -- update
- Planning of the Paris f2f meeting
- Potential budget investment
 - o Development of a simplified version of Papyrus for information modeling based on existing work
- Organization of Papyrus IC Research/academia
- Discussion about email sent by Johan VN concerning the product management
- Decision:
 - o Approval of co-sponsoring of the Welcome reception at MODELS Conference with PolarSys
 - Budget would be 4000EUR, should be ok if we consider 2* 2,500USD

2. Approval of Mom from Previous Meeting

- MoM's from meeting of March 10th, 2016:

3. Actions from Previous Meetings

Captured	Action	Responsible	Due	Comment/Status
2015-12-02	Polarsys (Gaël B) will take the lead on organizing the Papyrus IC logo process	Gaël B	2016-03/04	The logo selection process and committee will be discussed and formalized during the Steering Committee meeting next week. Will be the responsible of the Product Management committee. Process to

Papyrus IC – Minutes

				<p>start in the next week.</p> <p>The complete process to get a new logo shouldn't take more than 2 weeks.</p> <p>Being organized by the Product Management Committee.</p> <p>To be started after EclipseCon.</p> <p>Approval (see approval section) for Charles to officially start the logo contest.</p>
2015-11-18	Create a public mailing for the Papyrus IC	Gaël B	2016-12-15	<p>Not done yet, but will be done in the next days.</p> <p>The current papyrus-sig@polarsys.org mailing list will be replaced by a new public Papyrus IC mailing list and a new Papyrus IC Steering Committee mailing list.</p> <p>Steering Committee private email list has been created.</p> <p>We will use the Polarsys public mailing list for general communication. We should a "Papyrus-IC" prefix when communicating Papyrus IC specific information so that people can parse it.</p> <p>See actions in section below.</p>
2016-02-17	Send the Papyrus IC Charter required modifications to Mike Milinkovich	Francis B	2016-02-23	Unanimous approval has been received. Will incorporate the minor clarifications proposed by Charles R.
2016-02-17	Finalization of Charter modifications Francis B to collect comments and votes Stephan T to convert the final version into an HTML document	Francis B, Stephan T	2016-02-26	
2016-02-17	Francis to move previous MoM in pdf format to the wiki	Francis B	2016-03-15	Gaël to provide a private wiki for the Steering Committee. Need to talk to Gael about it.
2016-02-17	We need to set up a wiki structure and email lists for the different committees and communications	Stephan T	2016-02-26	Need to talk to Gael about it.
2016-02-17	Francis to schedule a teleconference to discuss the setting up of Research/Academia – beginning of March	Francis B	2016-02-29	Still need to be done. Will be discussed the Paris f2f meeting
2016-02-17	Stephan to contact Remi to schedule a joint meeting of the Architecture and Project Management Committee. The meeting invitation will also be extended to Steering Committee members	Stephan T	2016-02-29	Not done. People had problems to synchronize because of travel and vacations. Meeting will take place in Paris during the f2f.
2016-02-17	Define clear 2016 goals and priorities for the Industry Consortium Francis B, Stephan T, and Stephan L to work with the other user organizations to make the first pass on ...	Francis B	2016-02-11	Francis B will take the lead in organization and coordinating the activities. Started, but not finalized yet because of travel and vacations. Will be completed during the f2f meeting in Paris.
2016-02-17	Discussion on potential budget investments	Francis B	2016-02-11	Francis B to take the lead in establishing the discussion around this topic.
2016-03-10	Check the status of the archive of the steering committee mailing list	Gaël B	2016-03-18	Need to check with Gael.
2016-03-10	Add the list of people currently registered to the Papyrus IC mailing list to the Polarsys public mailing	Gaël B	2016-03-30	Action recorded.

	list. Once, this is done an email should be sent to inform the people of the migration			
--	--	--	--	--

4. Overall Project Update

Update from Francis Bordeleau

- Finalization of charter modifications
 - o Votes received
 - o Proposed modifications from Charles R
- Ericsson Modeling Days -- Sept 13-14
 - o Call for Papers to be sent on March 29th
- Observer membership level
 - o As oppose to what I thought, there is a \$5,000 USD fees for for-profit organizations

Update from Others

-

5. Planning for the f2f meeting at CEA in Paris (Palaiseau) the week of April 4th

- Participants
 - o Adocus (1): Thomas Wiman (tbc)
 - o Airbus Defence and Space (1): Xavier Plavis (tbc)
 - o Airbus Helicopters: Stephan T (will join by Webex)
 - o Atos (1): Tristan Faure (Thursday tbc)
 - o CEA (2): Sebastien G, Remi S
 - o Combitech (1): Gert Johansson
 - o EclipseSource (2): Maximilian K, Philip L
 - o Ericsson (2): Reibert A, Francis B
 - o Flanders Make (1): Johan VN
 - o OneFact (1): John W
 - o Saab (2-3): Stefan L (Tuesday, and Thursday afternoon by Lync), Anders E (tbc), Per Johnsson (Wednesday and Thursday)
 - o Zeligsoft (2): Simon R, Charles R
- Proposed agenda
 - **Tuesday April 5th**
 - o 09h00 to 17h00: Steering Committee
 - Agenda items
 - Budget update
 - Review of planned contributions from the Papyrus IC members

- Papyrus IC goals, priorities and plan for 2016 -- this is the main topic of the day!
- 2016 potential investments
- Meeting schedule for 2016 -- we need to make minor updates
- Establishment of Research/Academia Committee and activities/plan for 2016

- **Wednesday April 6th**

- 09h00 to 12h00: Product Management Committee
 - Current status
 - Roadmap for the next 18 months
 - 2016 marketing plan
 - Papyrus IC logo
 - Development of Papyrus-based Rhapsody alternative
 - Positioning of Papyrus-RT and xtUML
 - Other topics to be added
- 09h00 to 12h00: Architecture Committee
 - Current status
 - List of main technical/architectural issues that need to be addressed in the next 18 months
 - Not only with Papyrus, but with the different technologies that are included in the scope of the Papyrus IC
 - Priorities and plan for 2016
 - Invitation of external experts to join the Architecture Committee
 - Remi S to provide a list of main Architecture topics to be addressed
- 12h00 to 12h15: lunch
- 13h15 to 17h00: Joint Product Management/Architecture Committee meeting
 - Current status of Neon release for the different technologies included in the scope of the Papyrus IC
 - Review of roadmap (next 18 months) to include elements from both Product Management and Architecture
 - Establishment of testing/QA process
 - Technical discussion on alternatives for aligning Papyrus-RT and xtUML
 - Other topics to be added as required by both committees
- 19h00: Group diner in Paris?

- **Thursday April 7th**

- 09h00 to 12h00: Architecture Committee
 - Agenda items
 - Finalization of 2016 goals, plan, and roadmap
- 09h00 to 12h00: Product Management Committee
 - Agenda items
 - Finalization of 2016 goals, plan, and roadmap
- 12h00 to 13h00: Lunch
- 13h00 to 16h00: Steering Committee -- Wrap up session
 - Reports from the Product Management Committee and Architecture Committee
 - Finalization of the Steering Committee 2016 plan

- Approval of the plan of the different committees (Steering, Product Management, and Architecture)
- Approval of the list of resolutions resulting from the different meetings

6. Potential budget investment

- Development of a simplified version of Papyrus for Information Modeling based on existing work
 - o Presentation and communication about this specific version is very important
 - o Need to include this specific topic in the discussion on overall 2016 and product management plans. Architecture committee also have to be involved to make sure that it is properly managed from a product line management perspective.
 - o Will need to take a decision in Paris if we want to get something in June

7. Research/Academia membership and committee

- Need to formally establish committee in Paris
 - o Who wants to participate to the setting up of the Research/Academia Committee
 - o We need a chair
- I suggest that we start we a small group of research institutes/universities to define scope, objectives, plan, and the WoW
- Proposed research institutes/universities to invite
 - o fortiss, Germany (Munich): Bernhard Schatz
 - o Queen’s University, Canada (Kingston): Juergen Dingel
 - o University of Luxembourg, Luxembourg (Luxembourg): Lionel Briand
 - o Others?

8. Discussion about email sent by Johan VN concerning the product management

- Will be directly addressed in the Paris meeting

9. Resolutions

- Proposed resolution: Charles is asking for approval to officially start the logo contest
 - o Presented by: Cort S, Francis B seconds
 - o Discussion:
 - Need to be careful with the trademark issues
 - o Vote result: Unanimously approved
- Proposed resolution: Approval to co-sponsor the Welcome reception at Models with PolarSys -- Budget would be 4000EUR, should be ok if we consider 2* 2,500USD
 - o **Vote on this proposed resolution is postponed to the Paris meeting**

10. Action Points

Captured	Action	Responsible	Due	Comment/Status
----------	--------	-------------	-----	----------------

Papyrus IC – Minutes

Captured	Action	Responsible	Due	Comment/Status
2016-03-23	Francis to send an email to the Papyrus IC mailing list to ask people to register to the Polarsys public mailing list and inform them that we will be switching to the Polarsys mailing list as of the beginning of May	Francis B	2016-03-23	